Psst...: Print this and paste this only

where you can see it! ...Or, print it really small and keep it in your wallet or purse. Delete this text-box before printing!

- 1. Smile
- 2. Praise regularly
- 3. Don't criticize
- 4. Ask people questions
- 5. Be a mentor
- 6. Listen to them
- 7. Say "Thank You" for everything
- 8. Keep people informed
- 9. Encourage improvement
- 10. Celebrate success
- 11. Express interest in people
- 12. Protect them
- 13. Build them up
- 14. Be clear their job requirements
- 15. Give feedback